

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF  
DIRECTORS OF THE ST. MARY'S GLACIER WATER AND  
SANITATION DISTRICT  
HELD

MONDAY, FEBRUARY 22, 2021

A special meeting of the Board of Directors of the ST. MARY'S GLACIER WATER AND SANITATION DISTRICT (referred to hereafter as the "Board") was convened on Monday, the 22<sup>nd</sup> day of February 2021 at 6:00 P.M., via videoconference. Due to the State of Emergency declared by Governor Polis and the threat to health and safety posed by the COVID-19 pandemic, the meeting was held via video conference through Webex and telephone conference.

ATTENDANCE

Directors in Attendance Were:

Bruce Hohne, President  
Jason Yoho, Secretary  
Beth Ramsey, Assistant Secretary

Directors Absent Were:

Glenn Clark, Treasurer

Also, in Attendance Were:

Ryan Abbott, Jesse Mestrovic, Molly Janzen and Traci Miller; Pinnacle Consulting Group, Inc.  
Colin B. Mielke; Seter & Vander Wall, P.C.  
Bob Orsatti; Orsatti Water Consultants  
Chris Oeland; St. Mary's Glacier Water and Sanitation District Operator  
Gabby Begeman and Mike Creazzo; ORC Water Professionals

The meeting was called to order at 6:02 P.M.

Director Hohne confirmed that a quorum of the Board was present with three of four Board members in attendance. There is one vacancy on the Board.

DISCLOSURE  
MATTERS

The Board had been previously advised that pursuant to Colorado law, certain disclosures by the Board members might be required prior to taking official action at the meeting. The Board then reviewed the agenda for the meeting, following which each Board member affirmed their conflicts of interest, stating the fact and summary nature of any matters, as required under Colorado law, to permit official action to be taken at the meeting. The Board determined that the participation of the members present was necessary to obtain a quorum or otherwise enable the Board to act.

ADMINISTRATIVE MATTERS

Agenda: Following review and discussion, upon motion duly made by Director Hohne, seconded by Director Ramsey and, upon vote, unanimously carried, the agenda was approved, as presented.

Minutes: The Board reviewed the minutes of the January 25, 2021 special meeting of the Board of Directors. Following review and discussion, upon motion duly made by Director Hohne, seconded by Director Yoho and, upon vote, unanimously carried, the Board approved the minutes of the January 25, 2021 special meeting of the Board of Directors, as presented.

Consider Appointment: James Jandreau expressed his interest in filling the Board vacancy with the term expiring May 2023. Director Hohne made a motion, and seconded by Director Yoho and, upon vote, unanimously carried to appoint Mr. Jandreau as a member of the board. Mr. Mielke and Ms. Miller confirmed that appointment documents including a conflict-of-interest form, oath of office, and affidavit of qualification, will be delivered to Mr. Jandreau via email, and requested that he complete and return the documents so he can take his board seat at the next board meeting.

Public Comments: There were no Public Comments to come before the Board.

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WATER SYSTEMS IMPROVEMENTS

Orsatti Water Consultant's Report: Mr. Orsatti reviewed with the Board the written Orsatti Water Consultant's Report and answered questions. Mr. Mielke discussed a proposed services agreement with Orsatti Water Consultants for the long-range plan discussed at the previous board meeting. Following review and discussion, upon motion duly made by Director Ramsey, seconded by Director Hohne and, upon vote, unanimously carried, the Board approved the written services agreement with Orsatti Water Consultants to prepare a long-range plan for replacing the buried water and wastewater pipes.

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DISTRICT MANAGER ITEMS

Operations Report: Mr. Oeland reviewed with the Board the written Operations Report and answered questions. Mr. Oeland noted that the backhoe is now operational. Mr. Oeland reported that the water level at Well House #5 has been significantly lower than average during the month of January and February. Mr. Oeland will isolate specific areas to determine if there is a water main break that is affecting the Well. Team will review data and discuss options. The Board directed Mr. Oeland to contact a leak detection company if deemed necessary.

ORC Report: Mr. Creazzo and Ms. Begeman reviewed with the Board the written ORC Report and answered questions.

Manager's Report: Mr. Mestrovic verbally presented the Board his Manager's Report and answered questions. Mr. Mestrovic noted that he will send out water conservation notices to constituents and work with Mr. Oeland and Mr. Orsatti to address water loss issues at Well #5.

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FINANCIAL  
ITEMS

Consideration of Payables: Ms. Janzen reviewed with the Board the claims for the period ended January 31, 2021, totaling \$105,434.10. Following review and discussion, upon motion duly made by Director Hohne, seconded by Director Yoho and, upon vote, unanimously carried, the Board approved the EFT payments and the claims for the period ended January 31, 2021, totaling \$105,434.10.

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LEGAL ITEMS

Update Regarding Notice of Violation for 29 and 31 Eva Road: Mr. Mielke reported that he has contacted Mr. Webb to coordinate a conference call to discuss the Notice of Violation for 29 and 31 Eva Road and is awaiting a return call.

Discussion regarding Easement Agreement for Conveyance of Lot 70 and Adjacent Property with Mr. and Mrs. Soucie: Mr. Mielke reported that he has contacted property owner and will continue to follow-up with Mr. Soucie regarding the execution of an easement over Lot 70, which will allow for construction work to begin while the District awaits the County's approval of the boundary line adjustment for Lot 70 and Tract A.

Update Regarding Woods Court Infrastructure Proposal: Mr. Mielke reported that a committee meeting was held to discuss the Woods Court Infrastructure proposal. Additional meetings are expected to be held to further define any agreement and associated costs.

Update Regarding Concerns with Property Adjacent to District Wastewater Plant: Mr. Mielke reported that the title report was received and that there is no easement or right-of-way grant in the title report authorizing the adjacent property owners' access to the wastewater treatment plant property.

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DIRECTORS  
ITEMS

Grant Funding: Director Ramsey reported that the Colorado State Small Water Systems Water Grant funding is open, and the District will submit an application requesting \$2,000,000 of assistance. Director Ramsey reported that she is working with Mr. Orsatti, Mr. Mestrovic, & Ms. Janzen to complete necessary grant materials for the District.

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OTHER ITEMS

There were no Other Items to come before the Board.

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ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at approximately 8:30 p.m.

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By: *Bruce Holme*  
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Secretary for the Meeting