

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
ST. MARY'S GLACIER WATER AND SANITATION DISTRICT
HELD

Monday, June 24, 2024

A special meeting of the Board of Directors of the ST. MARY'S GLACIER WATER AND SANITATION DISTRICT (referred to hereafter as the "Board") was convened on Monday, the 24th day of June, 2024, at 6:00 P.M. via Zoom virtual meeting platform.

ATTENDANCE

Directors in Attendance Were:

Thomas Meyers
Peter Ward
Hans Hultgren

Absent:

Glenn Clark (absence excused)

Also, in Attendance Were:

Colin B. Mielke; Seter, Vander Wall & Mielke, P.C.
Chris Oeland, District Employee
Angela Kana-Veydovec, KV Water Engineering
Kris Quantz, CGRS, Inc.
Carrie Smith, U.S. Water Alliance
Gabrielle Begeman, ORC Water Professionals
And various members of the public

The meeting was called to order at approximately 6:00 P.M.

It was confirmed that a quorum of the Board was present.

DISCLOSURE
MATTERS

The Board had been previously advised that pursuant to Colorado law, certain disclosures by the Board members might be required prior to taking official action at the meeting. The Board then reviewed the agenda for the meeting, following which each Board member affirmed their conflicts of interest, stating the fact and summary nature of any matters, as required under Colorado law, to permit official action to be taken at the meeting. The Board determined that the participation of the members present was necessary to obtain a quorum or otherwise enable the Board to act.

AMINISTRATIVE
MATTERS

Agenda: The Board reviewed the agenda for the meeting, and upon motion made, seconded and unanimously carried, approved the agenda as presented.

Minutes: The Board reviewed the minutes for special meetings held May 9, 2024 and May 20, 2024. After review, and upon motion made, seconded and unanimously carried, the Board approved the minutes as presented.

COMMUNITY
MANAGEMENT

Community Manager's Report: The Board reviewed the community manager's written report.

ITEMS

FINANCIAL ITEMS

Review and Consideration of Payables: The Board reviewed the District’s payment of claims report as of June 14, 2024, the credit card listing report as of May 31, 2024, and the statement of cash position through June 14, 2024. After review, and upon motion made, seconded and unanimously carried, the Board accepted the reports presented.

Review Budget vs. Actual Report: The Board reviewed budget vs. actual reports for the District’s general, enterprise and capital projects funds. After review, and upon motion made, seconded and unanimously carried, the Board accepted the report as presented.

PUBLIC COMMENT

The Board opened the meeting for public comment. There being no public comment, the public comment period was closed.

DISTRICT OPERATIONS

Operations Report: Mr. Oeland presented his operations report to the Board, noting that a backup generator has been delivered to the wastewater treatment plant. Mr. Oeland reported that ongoing jetting operations have proved to be difficult as a jetter hose was unable to pass through the collection line. After employing a camera to troubleshoot the issue, it was determined that root balls in portions of the District’s pipes were the source of the problem. Mr. Oeland next stated that the District’s truck repairs are nearly complete.

Mr. Oeland reported that, following a complaint regarding the water pressure at 22 Pine Court, a test was conducted and showed no signs of issues with the property’s water pressure. Mr. Oeland concluded that the problem was likely caused by excess dirt in the home’s faucets.

Additionally, Mr. Oeland discussed ongoing work to obtain various certifications.

Engineering Report: Ms. Kana-Veydovec presented her report to the Board and discussed ongoing activities related to the District’s water and wastewater systems. Ms. Kana-Veydovec reported that she has been working closely with Ms. Ondracek on funding matters, noting that pay request #23 to CGRS has been paid and that pay request #25 is pending, subject to an EPA inspection of District facilities financed by SRF funds. Ms. Kana-Veydovec next discussed the final pay requisition to be submitted to DOLA by Pinnacle Consulting Group (“Pinnacle”), noting that, once wrapped up, the District may apply to get emergency funds for its meters.

Regarding ongoing enforcement activities, Ms. Kana-Veydovec shared that she anticipates that the State will demand the District raise its rates.

[*Gabrielle Begeman joined at this time]

Ms. Smith then provided a brief overview of U.S. Water Alliance activities and data needed for the preparation of an engineering report that will identify areas

of pipe that should be prioritized in future SRF applications.

Ms. Kana-Veydovec next reported that a representative from SRF requested that Ms. Ondracek be removed as the “responsible official” and replaced with a Board member for the District’s eligibility survey. After brief discussion, Director Meyers agreed to be listed as the “responsible official.”

ORC Report: Ms. Begeman reported that aeration basins 1 and 2 have been pumped out, but that various diaphragms are blocked. Materials to have the diaphragms repaired have been ordered, costing just under \$2,000.

LEGAL ITEMS

Consider Lot Combination Requests for Lots 56 and 57, Winterland Subdivision, Unit 1: The Board discussed a request from the owner of Lots 56 and 57, Winterland Subdivision Unit 1 to combine the two lots into a single lot, and specifically (1) that the Board waive any objection to the combination of those lots, and (2) the Board vacate easements that exist between the lots. Chris Oeland has evaluated this situation in the field and found no issue with allowing the combination of these lots.

Following review and discussion, upon motion duly made, seconded and upon vote unanimously carried, with Director Hultgren abstaining from discussion and vote, the Board determined that (1) it does not object to the combination of the lots; and (2) the District agrees to vacate the easement interests it may have solely for the five-foot side lot line utility easements that are located between the adjacent lots, subject to the combination of those lots being approved and completed by Clear Creek County. Furthermore, the District reserves any easement rights it may have on other areas of the lots, including but not limited to the entirety of the easements along street lot lines, and other rear and side lot lines for the lots.

Update regarding Workers Compensation Claim: Mr. Mielke provided the Board with an update on the workers compensation claim currently in process. Director Hultgren and Director Meyers agreed to work with Mr. Mielke and his office to provide the District’s workers compensation representative with the information required to process the claim.

Discuss Water Tap Application 120 Canyon Court (Gangelhoff): Director Meyers explained that the District plans to conduct a dig near the Gangelhoff property within the next week or two to determine if installing a service line is feasible. Director Meyers agreed to update the Gangelhoffs with the results of the dig. Ms. Gangelhoff acknowledged that the District may not be able to install a tap to the property due to ground conditions. Following discussion, upon motion duly made, seconded and upon vote unanimously carried, the Board approved a two-year extension for the Gangelhoffs to put a structure on their property, moving the deadline to December 7, 2027.

Consider Approval of Payment of Anchor QEA Invoice: Following review and discussion, upon motion duly made, seconded and upon vote unanimously carried, the Board approved paying the remainder of the Anchor QEA invoice for engineering services for the wastewater treatment plant engineering services.

Consider Approval of Resolution Adopting a Digital Accessibility Policy and

Designating Compliance Coordinator: Mr. Mielke provided an overview of new website accessibility laws affecting the District and the proposed resolution adopting a digital accessibility policy and designating a compliance coordinator. Following review and discussion, upon motion duly made, seconded and upon vote unanimously carried, the Board approved the resolution adopting a digital accessibility policy and designating a compliance coordinator.

DIRECTOR'S ITEMS

Discuss Status of Tap for Lot 107, St. Mary's Subdivision, Unit 2 (Howland): Mr. Mielke informed the Board that Director Meyers had informed him that the property is connected to the District's system, but that there is no evidence that Howland paid for a tap or had one approved. At the Board's direction, Mr. Mielke agreed to draft a notice of the violation to the property owner and send it for Director Meyers to review prior to delivering it to the property owner.

Discuss Potential Well along Alice Road: There were no updates on the status of the potential well along Alice Road.

Status of Brook Drive Project: There were no updates on the status of the Brook Drive project.

OTHER

Director Meyers reported that the District is seeking to hire a second operator and that he will reach out to Pinnacle Consulting Group to discuss getting a job listing posted on Indeed within the next week or two.

PUBLIC COMMENT

The Board opened a second public comment period. There being no public comment, the public comment period was closed.

ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at approximately 6:55 P.M.

By:

/s/ Hans Hultgren
Secretary