

CERTIFIED COPY OF RESOLUTION TO ADOPT BUDGET AND APPROPRIATE FUNDS FOR THE ST. MARY'S GLACIER WATER AND SANITATION DISTRICT (2017)

STATE OF COLORADO)
) ss.
CLEAR CREEK COUNTY)

The Board of Directors of the St. Mary's Glacier Water and Sanitation District, Clear Creek County, Colorado held a special meeting at 271 Silver Creek Road, Idaho Springs, Colorado, on Monday, November 28, 2016, at the hour of 6:00 p.m.

The following members of the Board of Directors were present:

President/Chair: Sean Hedgecock
Treasurer: Dawn Czajka
Secretary: Jan Wood
Asst. Secretary: Dennis Horton

Absent: None.

Also present were: Colin B. Mielke, Seter & Vander Wall, P.C. and Tisha Higgins, Centennial Consulting Group, Kristan Buck, Centennial Consulting Group, Chris Oeland, District Employee.

Counsel reported that, prior to the meeting, the Directors were notified of the date, time and place of this meeting and the purpose for which it was called. He reported that this meeting is a regular meeting of the Board of Directors of the District and that a Notice of Regular Meeting has heretofore been posted at three places within the boundaries of the District and at the Clear Creek County Clerk and Recorder's office, and to the best of his knowledge, remains posted to the date of this meeting. A copy of the Notice of Regular Meeting and a copy of the published Notice as to Proposed 2017 Budget are incorporated into these proceedings.

NOTICE OF SPECIAL MEETING
AND
NOTICE AS TO
PROPOSED 2017 BUDGET

[ATTACH COPY OF POSTED NOTICE OF SPECIAL MEETING]

**NOTICE AS TO 2017 BUDGET
ST. MARY'S GLACIER WATER AND SANITATION DISTRICT –
CLEAR CREEK COUNTY, COLORADO**

NOTICE IS HEREBY GIVEN to all interested parties that a proposed 2017 Budget has been submitted to the Board of Directors of the **St. Mary's Glacier Water and Sanitation District** ("District") for the ensuing year of 2017. Copies of the proposed 2017 Budget have been filed in the office of the District's Management, Metro District Management, LLC, 333 W. Drake Road, Suite 142, Fort Collins, Colorado, where same are open for public inspection, and that adopting the 2017 Budget will be considered at a public meeting of the District to be held at the Alice Schoolhouse, 271 Silver Creek Road, Idaho Springs, CO 80452, on **November 28, 2016, at 6:00 p.m.** Any interested elector within the District may, at any time prior to the final adoption of the budget, inspect the budget and file or register his or her objections thereto.

ST. MARY'S GLACIER WATER AND
SANITATION DISTRICT

By: Tisha L. Higgins
District Manager

[ATTACH COPY OF PUBLISHED NOTICE OF BUDGET]

The Denver Post, LLC

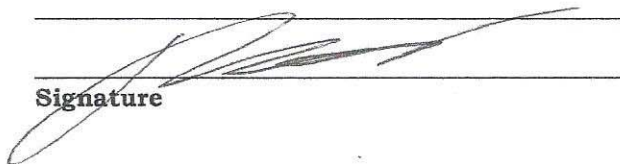
PUBLISHER'S AFFIDAVIT

**City and County of Denver)
State of Colorado)
)**

The undersigned **Robert Stone**
being first duly sworn under oath, states
and affirms as follows:


1. He/she is the legal Advertising Reviewer of The Denver Post, LLC, publisher of *The Denver Post* and *Your Hub*.
2. *The Denver Post* and *Your Hub* are newspapers of general circulation that have been published continuously and without interruption for at least fifty-two weeks in Denver County and meet the legal requisites for a legal newspaper under Colo. Rev. Stat. 24-70-103.
3. The notice that is attached hereto is a true copy, published in *The Denver Post* on the following date(s):

November 13, 2015



Signature

Subscribed and sworn to before me this 13
day of November, 2015.



Notary Public

CHERYL L. SCHMID
NOTARY PUBLIC
STATE OF COLORADO
NOTARY ID 20094029973
MY COMMISSION EXPIRES SEPTEMBER 14, 2017

(SEAL)

**NOTICE AS TO 2016 BUDGET
ST. MARY'S GLACIER WATER AND SANITATION DISTRICT -
CLEAR CREEK COUNTY, COLORADO**

NOTICE IS HEREBY GIVEN to all interested parties that a proposed 2016 Budget has been submitted to the Board of Directors of the **St. Mary's Glacier Water and Sanitation District** ("District") for the ensuing year of 2016. Copies of the proposed 2016 Budget have been filed in the office of the District's Management, Metro District Management, LLC, 333 W. Drake Road, Suite 142, Fort Collins, Colorado, where the same is open for public inspection, and that adopting the 2016 Budget will be considered at a public meeting of the District to be held at the Alice Schoolhouse, 271 Silver Creek Road, Idaho Springs, CO 80452, on **November 16, 2015, at 6:00 p.m.** Any interested elector within the District may, at any time prior to the final adoption of the budget, inspect the budget and file or register his or her objections thereto.

TALLGRASS METROPOLITAN DISTRICT
By: /s/ John Paul Williams
District Manager

Thereupon, Director Hedgecock introduced and moved the adoption of the following Resolution:

RESOLUTION

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET, LEVYING PROPERTY TAXES FOR COLLECTION IN THE YEAR 2017 TO HELP DEFRAY THE COSTS OF GOVERNMENT, AND APPROPRIATING SUMS OF MONEY TO EACH FUND IN THE AMOUNTS AND FOR THE PURPOSES SET FORTH HEREIN FOR THE ST. MARY'S GLACIER WATER AND SANITATION DISTRICT, CLEAR CREEK COUNTY, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2017, AND ENDING ON THE LAST DAY OF DECEMBER, 2017.

WHEREAS, the Board of Directors of the St. Mary's Glacier Water and Sanitation District has authorized its budget officer to prepare and submit a proposed budget to said governing body at the proper time; and

WHEREAS, the proposed budget has been submitted to the Board of Directors of the District for its consideration; and

WHEREAS, upon due and proper notice, published in accordance with law, said proposed budget was open for inspection by the public at a designated place, a public hearing was held on November 28, 2016, and interested electors were given the opportunity to file or register any objections to said proposed budget; and

WHEREAS, the budget being adopted by the Board has been prepared based on the best information available to the Board regarding the effects of Article X, Section 20 of the Colorado Constitution; and

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues so that the budget remains in balance, as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE ST. MARY'S GLACIER WATER AND SANITATION DISTRICT OF CLEAR CREEK COUNTY, COLORADO:

Section 1. Summary of 2017 Revenues and 2017 Expenditures. That the estimated revenues and expenditures for each fund for fiscal year 2017, as more specifically set forth in the budget attached hereto, are accepted and approved.

Section 2. Adoption of Budget. That the budget as submitted, amended and attached hereto and incorporated herein is approved and adopted as the budget of the St. Mary's Glacier Water and Sanitation District for fiscal year 2017.

Section 3. Levy of General Property Taxes. That the foregoing budget indicated that the amount of money necessary to balance the budget for the General Fund for operating expenses from property tax revenue is \$26,680 and that the 2016 valuation for assessment, as certified by the Clear Creek County Assessor is \$5,526,190. That for the purposes of meeting all general operating expenses of the District during the 2017 budget year, there is hereby levied a tax of 4.828 mills upon each dollar of the total valuation of assessment of all taxable property within the District for the year 2016.

Section 4. Levy of Debt Retirement Expenses. That the foregoing budget indicated that the amount of money necessary to balance the budget for the Debt Service Fund for debt retirement expense from property tax revenue is \$0.00 and that the 2016 valuation for assessment, as certified by the Clear Creek County Assessor is \$5,526,190. That for the purposes of meeting all debt retirement expenses of the District during the 2017 budget year, there is hereby levied a tax of 00.000 mills upon each dollar of the total valuation of assessment of all taxable property within the District for the year 2016.

Section 5. Certification to County Commissioners. That the District Accountant is hereby authorized and directed to immediately certify to the County Commissioners of Clear Creek County, the mill levy for the District hereinabove determined and set forth on the Certification of Tax Levies for Non-School Governments attached hereto.

{00195497}

Section 6. Appropriations. That the amounts set forth as expenditures and balances remaining, as specifically allocated in the budget attached hereto, are hereby appropriated from the revenue of each fund, to each fund, for the purposes stated and no other.

Section 7. Budget Certification. That the budget shall be certified by the Secretary or Assistant Secretary of the District, and made a part of the public records of the St. Mary's Glacier Water and Sanitation District.

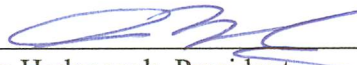
The foregoing Resolution was seconded by Director Horton.

RESOLUTION APPROVED AND ADOPTED THIS 28TH DAY OF NOVEMBER, 2016.

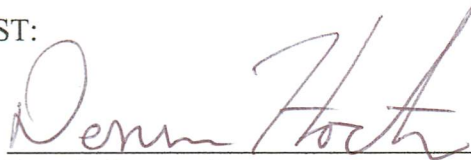
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St. Mary's Glacier Water and Sanitation District
2017 Budget Resolution
Signature Page

ST. MARY'S GLACIER WATER AND SANITATION DISTRICT

By: 
Sean Hedgecock, President

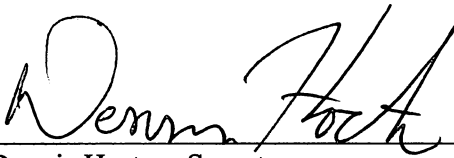
ATTEST:

By: 
Dennis Horton, Secretary

STATE OF COLORADO
COUNTY OF CLEAR CREEK
ST. MARY'S GLACIER WATER AND SANITATION DISTRICT

I, Dennis Horton, as Secretary or Assistant Secretary, hereby certify that I am a Director and the duly elected and qualified Secretary of the St. Mary's Glacier Water and Sanitation District, and that the foregoing constitute a true and correct copy of the record of proceedings of the Board of Directors of said District, adopted at a meeting of the Board of Directors of the St. Mary's Glacier Water and Sanitation District held on November 28, 2016, at Clear Creek County, Colorado, as recorded in the official record of the proceedings of the District, insofar as said proceedings relate to the budget hearing for fiscal year 2017; that said proceedings were duly had and taken; that the meeting was duly held; and that the persons were present at the meeting as therein shown.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed the official seal of the District this 28th day of November, 2016.



Dennis Horton, Secretary

ACKNOWLEDGEMENT OF NOTICE AND
APPROVAL OF RECORD OF PROCEEDINGS

We, the undersigned members of the Board of Directors of the St. Mary's Glacier Water and Sanitation District, Clear Creek County, Colorado, do hereby acknowledge receipt of proper notice of the meeting of the Board held November 28, 2016, at 6:00 p.m., at 271 Silver Creek Road, Idaho Springs, Colorado, informing of the date, time and place of the meeting and the purpose for which it was called, and we do hereby approve said record of proceedings and the actions taken by the Board as stated therein.



Sean Hedgecock



Jan Wood



Dawn Czajka



Dennis Horton

EXHIBIT A

**BUDGET DOCUMENT
AND
BUDGET MESSAGE**

ST. MARY'S GLACIER WATER & SANITATION DISTRICT
2017 BUDGET MESSAGE

DISTRICT STRUCTURE AND SERVICES:

St. Mary's Glacier Water & Sanitation District is a quasi-municipal corporation organized and operated pursuant to the provisions set forth in the Colorado Special District Act. This District was organized to provide water and sanitary sewer services, and to provide for the operation and maintenance of these improvements for the benefit of the landowners and residents of the District.

BASIS OF ACCOUNTING:

This budget has been prepared using the accrual basis of accounting. As such, revenues are recognized when they are both earned and realizable, and liabilities are recognized when incurred. The District's 2017 budget includes projected revenues and expenses for its Proprietary Fund.

IMPORTANT FEATURES OF THE BUDGET:

The 2017 budget and mill levies do not result in a violation of any applicable property tax or fiscal year spending limitations. Emergency reserves have been provided in 2017 (3% of the District's fiscal year spending excluding bonded debt service).

1. Operating Expenses: Paid for out of the District's Proprietary Fund, these expenses include general administrative costs, insurance, professional and other fees, repairs and maintenance, utilities, and other miscellaneous costs. Budgeted expenses in the Proprietary Fund total \$2,848,904.21.

The primary source of revenue for the District is user fees. Fees of \$1,600 per year, per water tap are assessed, per the Water Rules and Regulations of St. Mary's Glacier Water & Sanitation District.

Because of the increase in the District's assessed valuation, the general operating fund reflects a 1% increase in property tax revenues to be received in fiscal year 2017 over those property tax revenues received by the District in fiscal year 2016.

The District expects property tax revenue in the amount of \$26,680 to supplement operations, proceeding from a mill levy of 4.828 mills. Specific Ownership Tax receipts related to this mill levy are estimated at \$934.

The District accesses grant funding in order to complete upgrades to the water and sanitary sewer systems. For 2017, the District has budgeted \$1,250,000 in potential grant revenue for these purposes.

The District accesses loan funding in order to complete upgrades to the water and sanitary sewer systems. For 2017, the District has budgeted \$1,000,000 in potential loan proceeds for these purposes.

System Development Fees of \$18,000 per lot are collected when a vacant lot initially connects to the systems. This Fee covers the cost to connect, and also represents a contribution toward the augmentation, maintenance and repair of the systems in general. The District has budgeted to receive 4 System Development Fees during 2017, for a total revenue amount of \$72,000.

The District has one full-time employee. All other necessary services are provided by contract agreement.

2. Debt Service Expenses:

In November 1999, the District issued debt in the amount of \$76,000 in the form of a loan from the Colorado Department of Local Affairs. Proceeds of the loan were used as partial funding for the construction of wastewater treatment plant. Principal and interest payments in the amount of \$6,098 are due annually on September 1, through 2019. Interest accrues at 5.00%.

In November 2001, the District issued debt in the amount of \$254,000 in the form of a loan from the Colorado Department of Local Affairs. Proceeds of the loan were used to construct improvements to the water system, including water well, storage tank, and hydrants. Principal and interest payments in the amount of \$20,414 are due annually on September 1, through 2021. Interest accrues at 5.00%.

In June 2013, the District entered into a capital lease agreement for the purchase of a backhoe, which is paid from operating revenues of the District. Principal and interest payments are due monthly, in the total amount of \$2,547, through May of 2017. Interest accrues interest at 2.75%.

5. Capital Expenses: The District has budgeted \$2,322,000 for capital improvements to its water and wastewater systems. Funding for these improvements is contingent upon potential grant and loan funding.

ST. MARY'S GLACIER WATER & SANITATION DISTRICT
2015 ACTUAL, 2016 BUDGET, 2016 ACTUAL, and 2017 BUDGET
PROPRIETARY FUND

	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2016 Actual</u> <u>Through 10/31/16</u>	<u>2016 Projected</u>	<u>2017 Budget</u>
OPERATING REVENUE					
User Fees - Water and Sewer	\$ 326,400.00	\$ 366,000.00	\$ 363,600.00	\$ 363,600.00	\$ 435,200.00
Late Charges & Interest - Water & Sewer	407.31	-	15,235.50	20,000.00	25,000.00
Miscellaneous Revenue	150.99	-	1,600.00	2,000.00	2,000.00
Surcharges / Overage Fees	-	-	2,103.35	10,000.00	10,000.00
TOTAL OPERATING REVENUE	\$ 326,958.30	\$ 366,000.00	\$ 382,538.85	\$ 395,600.00	\$ 472,200.00
OPERATIONS & MAINTENANCE					
System Maintenance - ORC Contract	118,500.00	122,860.80	71,657.20	82,134.00	82,134.00
System Maintenance/Repair - Non Contract	8,096.04	3,500.00	22,703.86	30,000.00	30,000.00
Parts and Materials	2,574.51	2,000.00	12,876.88	15,000.00	15,000.00
Water Sampling and Testing	2,699.52	2,000.00	3,247.50	5,000.00	5,000.00
Chemicals	7,210.10	4,000.00	8,948.12	10,000.00	10,000.00
<u>Machinery and Auto</u>					
Building Rental & Equipment Storage - Metro	4,595.91	12,000.00	5,081.21	10,000.00	10,000.00
Fuel & Mileage	1,504.47	3,000.00	5,831.28	10,000.00	10,000.00
Maintenance & Repair	5,728.61	5,000.00	13,090.68	15,000.00	15,000.00
Machinery Rental	65.00	500.00	1,650.00	1,650.00	2,500.00
Capital Lease - Principal (backhoe paid off 4/30/17)	28,965.23	29,771.89	22,252.08	29,771.89	12,649.28
Capital Lease - Interest	-	793.19	769.89	793.19	87.11
<u>Payroll</u>					
Utilities Technician	55,913.24	46,600.00	37,182.50	46,600.00	48,000.00
Part-Time Employees	1,991.26	20,800.00	-	2,000.00	22,000.00
Utilities & Utility Locates	13,246.95	9,000.00	17,407.81	20,000.00	20,000.00
TOTAL OPERATING EXPENSE	251,090.84	261,825.88	222,699.01	277,949.08	282,370.39

	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2016 Actual Through 10/31/16</u>	<u>2016 Projected & Amended</u>	<u>2017 Budget</u>
ADMINISTRATIVE					
Accounting & Management	25,637.50	38,400.00	32,000.00	38,400.00	48,000.00
Accounting - Water Shares	-	-	2,300.00	3,600.00	3,600.00
Audit Expense	5,000.00	6,500.00	2,265.00	6,500.00	6,500.00
Legal Fees - District	55,370.47	42,000.00	41,287.30	48,000.00	45,000.00
Reimbursed Legal Fees	-	-	(1,873.16)	(2,000.00)	-
Legal Fees - Litigation	-	-	22,389.39	35,000.00	-
Lien and Collection Expense	2,599.50	2,500.00	276.53	500.00	500.00
Insurance	14,279.28	15,000.00	14,108.09	14,108.09	15,000.00
Meter Reading Equipment & Software	1,325.00	1,325.00	-	1,325.00	500.00
Office & Miscellaneous	1,856.22	2,000.00	6,204.23	7,500.00	7,700.00
Permits, Fees and Memberships	5,193.00	5,000.00	9,838.06	10,000.00	12,000.00
Telephone and Internet Service	1,452.37	1,500.00	759.24	1,000.00	2,070.00
Water Assessments - Vidler Water	6,203.63	7,000.00	6,150.61	6,150.61	7,000.00
TOTAL ADMINISTRATIVE EXPENSE	<u>118,916.97</u>	<u>121,225.00</u>	<u>135,705.29</u>	<u>170,083.70</u>	<u>147,870.00</u>
TOTAL OPERATING & ADMIN EXPENSE	<u>370,007.81</u>	<u>383,050.88</u>	<u>358,404.30</u>	<u>448,032.78</u>	<u>430,240.39</u>
EXCESS REVENUE OVER EXPENSE	<u>\$ (43,049.51)</u>	<u>\$ 13,514.20</u>	<u>\$ 24,134.55</u>	<u>\$ (52,432.78)</u>	<u>\$ 41,959.61</u>

	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2016 Actual Through 10/31/16</u>	<u>2016 Projected & Amended</u>	<u>2017 Budget</u>
NON-OPERATING REVENUES					
Property Tax (5,526,180* .004828)	22,669.39	26,412.68	26,113.00	26,412.68	26,680.40
Delinquent Property Tax	-	-	1,889.51	-	-
Specific Ownership Tax (3.5% of Property Tax)	912.14	2,113.01	880.86	2,113.01	933.81
Interest Income - Property Tax	66.48	100.00	142.85	150.00	150.00
Expense: Treasurer Fees (3% of Property Tax)	(682.52)	(396.19)	(815.58)	(850.00)	(800.41)
Total Non-Operating Revenues	<u>22,965.49</u>	<u>28,229.50</u>	<u>28,210.64</u>	<u>27,825.69</u>	<u>26,963.80</u>
CAPITAL PROJECTS					
Grant Revenue	109,964.13	160,000.00	25,272.79	34,000.00	1,250,000.00
Loan Proceeds	-	-	-	-	1,000,000.00
System Development Fees (\$18,000 * 5 lots)	33,000.00	-	18,000.00	18,000.00	72,000.00
Transfer in from Reserves	81,600.00	15,333.53	83,039.80	83,039.80	-
Expense: System Augmentation	-	-	-	-	-
Expense: Mag Meters	-	-	(38,880.08)	(38,880.08)	-
Expense: Remote Monitoring System	-	-	(52,187.33)	(52,187.33)	-
Expense: System Improvement - VFDs	-	-	(16,544.88)	(16,544.88)	-
Expense: System Improvement - General	(74,789.96)	(160,000.00)	(700.30)	(9,428.21)	(2,072,000.00)
Expense: Engineering	(50,577.46)	-	-	-	(250,000.00)
Capital Projects Net Income (Expense)	<u>99,196.71</u>	<u>15,333.53</u>	<u>18,000.00</u>	<u>17,999.30</u>	<u>-</u>

	<u>2015 Actual</u>	<u>2016 Budget</u>	<u>2016 Actual Through 10/31/16</u>	<u>2016 Projected & Amended</u>	<u>2017 Budget</u>
DEBT SERVICE					
<u>Revenue</u>					
Availability of Service Revenue	-	-	41,281.24	45,000.00	26,940.00
<u>Expenditures</u>					
1999 DOLA Loan - Principal	6,098.00	5,077.72	5,077.72	5,077.72	5,331.61
1990 DOLA Loan - Interest	-	1,020.72	1,020.72	1,020.72	766.83
2001 DOLA Loan - Principal	20,414.00	15,233.02	15,233.02	15,233.02	15,994.67
2001 DOLA Loan - Interest	-	5,180.69	5,180.69	5,180.69	4,419.04
Total Debt Service Expense	26,512.00	26,512.15	26,512.15	26,512.15	26,512.15
Debt Service Net Income	(26,512.00)	(26,512.15)	14,769.09	18,487.85	427.85
<u>Other</u>					
Contingency	-	-	-	25,000.00	51,351.26
TABOR Reserve (3% of Budgeted Expenditures)	-	-	-	-	18,000.00
Settlement Expense - Litigation	-	-	23,851.00	23,851.00	-
Total Other	-	-	23,851.00	48,851.00	69,351.26
TOTAL NON-OPERATING NET INCOME	95,650.20	17,050.88	37,128.73	40,461.84	(41,959.61)
NET INCOME	\$ 52,600.69	\$ 30,565.08	\$ 61,263.28	\$ (11,970.94)	\$ 0.00
Total Expenditures Requiring Appropriation	\$ 522,569.75	\$ 543,447.07	\$ 517,895.62	\$ 641,286.43	\$ 2,848,904.21

CERTIFICATION OF TAX LEVIES for NON-SCHOOL Governments

TO: County Commissioners¹ of Clear Creek County, Colorado.

On behalf of the St. Mary's Glacier Water and Sanitation District,
(taxing entity)^A

the Board of Directors,
(governing body)^B

of the St. Mary's Glacier Water and Sanitation District,
(local government)^C

Hereby officially certifies the following mills to be levied against the taxing entity's GROSS \$ 5,526,190 assessed valuation of: (GROSS^D assessed valuation, Line 2 of the Certification of Valuation Form DLG 57^E)

Note: If the assessor certified a NET assessed valuation (AV) different than the GROSS AV due to a Tax Increment Financing (TIF) Area^F the tax levies must be calculated using the NET AV. The taxing entity's total property tax revenue will be derived from the mill levy multiplied against the NET assessed valuation of: \$ 5,526,190 (NET^G assessed valuation, Line 4 of the Certification of Valuation Form DLG 57)
USE VALUE FROM FINAL CERTIFICATION OF VALUATION PROVIDED BY ASSESSOR NO LATER THAN DECEMBER 10

Submitted: 12/14/16 for budget/fiscal year 2017
(not later than Dec. 15) (mm/dd/yyyy) (yyyy)

PURPOSE (see end notes for definitions and examples)	LEVY ²	REVENUE ²
1. General Operating Expenses ^H	<u>4.828</u> mills	\$ <u>26,680</u>
2. <Minus> Temporary General Property Tax Credit/ Temporary Mill Levy Rate Reduction ^I	< > mills	\$ < >
SUBTOTAL FOR GENERAL OPERATING:	4.828 mills	\$ 26,680
3. General Obligation Bonds and Interest ^J	_____ mills	\$ _____
4. Contractual Obligations ^K	_____ mills	\$ _____
5. Capital Expenditures ^L	_____ mills	\$ _____
6. Refunds/Abatements ^M	_____ mills	\$ _____
7. Other ^N (specify): _____	_____ mills	\$ _____
	_____ mills	\$ _____
TOTAL: [Sum of General Operating Subtotal and Lines 3 to 7]	4.828 mills	\$ 26,680

Contact person: (print) Tisha L. Higgins Daytime phone: (970) 484-0101
Signed:  Title: Accountant for the District

Include one copy of this tax entity's completed form when filing the local government's budget by January 31st, per 29-1-113 C.R.S., with the Division of Local Government (DLG), Room 521, 1313 Sherman Street, Denver, CO 80203. Questions? Call DLG at (303) 864-7720.

¹ If the taxing entity's boundaries include more than one county, you must certify the levies to each county. Use a separate form for each county and certify the same levies uniformly to each county per Article X, Section 3 of the Colorado Constitution.
² Levies must be rounded to three decimal places and revenue must be calculated from the total NET assessed valuation (Line 4 of Form DLG57 on the County Assessor's FINAL certification of valuation).