

RECORD OF PROCEEDINGS

MINUTES OF THE REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
MARY'S GLACIER WATER AND SANITATION DISTRICT
HELD
August 27, 2018

A regular meeting of the Board of Directors of the ST. MARY'S GLACIER WATER AND SANITATION DISTRICT (referred to hereafter as the "Board") was convened on Monday, the 27th day of August 2018, at 6:00 P.M., at Alice School House, 271 Silver Creek Road, Idaho Springs, Colorado, 80452.

ATTENDANCE Directors in Attendance Were:
Bruce Hohne, President/Secretary
Ray Hodge, Treasurer
Glenn Clark, Secretary (appointed during meeting)

Also, in Attendance Were:
Peggy Dowswell; Pinnacle Consulting Group, Inc.
Colin Mielke; Seter & Vander Wall, P.C.
Chris Oeland*; District Employee

Beth Ramsey, Bill Fox, Von Martin, and Ardash Gouhassion; St. Mary's Glacier Community Members

[*Departed where indicated]

Director Hohne called the meeting to order at 6:00 P.M.

Director Hohne confirmed that a quorum of the Board was present.

DISCLOSURE
MATTERS The Board had been previously advised that pursuant to Colorado law, certain disclosures by the Board members might be required prior to taking official action at the meeting. The Board then reviewed the agenda for the meeting, following which each Board member affirmed their conflicts of interest, stating the fact and summary nature of any matters, as required under Colorado law, to permit official action to be taken at the meeting. The Board determined that the participation of the members present was necessary to obtain a quorum or otherwise enable the Board to act.

ADMINISTRATI
VE
MATTERS Agenda: A proposed agenda for the regular meeting was distributed for the Board's review and approval. Following review and discussion, upon motion duly made by Director Hohne, seconded by Director Hodge and, upon vote, unanimously carried, the agenda was approved as presented.

Discussion Regarding Board Vacancies: Mr. Mielke informed the Board that Richard Glenn Clark has expressed interest in serving on the Board and that his firm confirmed Mr. Clark's qualifications to serve on the Board. The Board discussed Mr. Clark's interest and qualifications, and upon motion made, seconded and unanimously carried, the Board appointed Mr. Clark to the vacant seat on the Board to serve until the 2020 term.

Public Comments: At approximately 6:15 p.m. the meeting was opened for public comment. Mr. Fox inquired about the process for combining lots and stated that he would like to add his properties to the next agenda for consideration. Ms. Martin addressed the Board regarding invoicing concerns, stated she does not have internet access, and does not feel she has been properly notified of information on the rate increase and other District activities. Beth Ramsey reported that some homeowners in the District are having difficulty paying their water bills and that the County and other agencies have been unable to provide financial assistance to those individuals. She is researching alternative ways in which customers may be able to obtain financial assistance.

Minutes: The Board reviewed the minutes of the July 23, 2018 regular meeting of the Board of Directors. Following review and discussion, upon motion duly made by Director Hohne, seconded by Director Hodge, and upon vote, unanimously carried, the Board approved the minutes of the July 23, 2018 regular meeting of the Board of Directors as presented.

OCR and Operations Reports: Mr. Oeland noted that Ms. Begeman's report identifies a main line break under Silver Creek west of Fall River Road that needs to be repaired.

The District received an estimate for \$40,000 to install a new creek crossing from Chris Doyle. The Board discussed the need for the crossing to ensure the integrity of the District's systems. Following review and discussion, upon motion duly made by Director Hohne, seconded by Director Hodge and, upon vote unanimously carried, the Board approved the estimate from Chris Doyle in the amount of \$40,000, pending availability of funding.

Mr. Oeland requested the Board authorize the expenditure of up to \$3,000 for him to construct a lean-to for the storage of the District's equipment. He will provide a detailed estimate to Ms. Dowswell and she will send a request to the Board members for future consideration.

Mr. Oeland reported the successful installation of a pressure release valve and the completion of a repair on Lower Forest Road. Mr. Oeland noted that an oil change for the backhoe had been completed as well.

Mr. Oeland reported that he is scheduled to take his "C" level state certification test on October 6th.

[*Mr. Oeland departed the meeting at this time]

FINANCIAL
MATTERS

Review and Consideration of Payables: Ms. Dowswell reviewed claims for the period ending August 23, 2018 totaling \$68,964.21.

Following review and discussion, upon motion duly made by Director Hodge, seconded by Director Hohne and, upon vote unanimously carried, the Board ratified the EFT payments and the claims for the period ending August 23, 2018, totaling \$68,964.21.

OPERATIONAL
MATTERS

Update from Board Members Regarding Vendor Calls, and Billings and Conversion to E-mail Invoicing: Director Hodge requested a copy of the contact list for outstanding fee balances and suggested the District provide a trifold mailing with a return envelope to make it easier for residents to pay.

DISTRICT
MANAGER
ITEMS

Manager's Report: Ms. Dowswell reviewed her Manager's Report and answered questions. The Board discussed the approval that the District received for Design and Engineering Grant for water infrastructure, and explained to members of the public the plan for proceeding with design and engineering activities. Ms. Dowswell confirmed that the District has submitted its loan application for the \$3 million water infrastructure loan.

Ms. Dowswell confirmed that the District has received a list of priority projects from ORC Water Professionals, and that the list of projects will be reviewed by the District's engineering firm to ensure all parties agree on the priority of each project. Ms. Dowswell explained that the engineering firm's review will occur during the first quarter of next year so that funding of the review will not violate TABOR restrictions.

Discussion Regarding 39 Lake Road: Ms. Dowswell presented a letter from Rob Markey, property owner, requesting an extension of his water and sewer tap application to allow for construction of his cabin until October 31, 2020.

Following review and discussion, upon motion duly made by Director Hohne, seconded by Director Clark and, upon vote unanimously carried, the Board approved Rob Markey's request for an extension for construction of his cabin until October 31, 2020, but that he must continue to pay the District's service fees during that time period.


LEGAL
MATTERS

Modification of Water Restrictions: Mr. Hohne reminded the Board that at its prior meeting the Board approved a modification to the Rules and Regulations to allow watering of grass seed after completion of construction activities on a property for no more than 45 days after the construction's completion in order to comply with

Clear Creek County's erosion mitigation regulations. Mr. Hohne informed the Board that he recently discussed watering restrictions with the Water Commissioner, and the Water Commissioner informed him the District's water rights do not allow water to be used for outdoor irrigation. Director Hohne recommended that based on the Water Commissioner's information the Board should retract the water restriction modification to the Rules and Regulations that it approved at the prior board meeting, and to update the Rules and Regulations to explain why outdoor irrigation is not allowed in the District. After discussion, and upon motion made, seconded and unanimously carried, the Board approved Director Hohne's recommended action as stated.

Lot 159: Mr. Mielke informed the Board that the title company facilitating the sale of Lot 159, St. Mary's Subdivision No. 2 requested confirmation that tap fees and facilities improvement fees had been paid for the property, and that it appears they have been paid. Mr. Mielke further informed the Board that a \$200 lien by the District that was recorded against that property at Reception Number 145864 on July 25, 1989 and that the amount remains outstanding with interest. Mr. Mielke informed the Board that the title company participating in the potential sale of that property is aware of the current amount due.

ADJOURNMENT There being no further business to come before the Board, the meeting was adjourned.

By: 
Secretary for the Meeting